

Motor Vehicle Procedure Manual

Registration

Personalized License Plates

Table of Contents

Legal Authority	2
Description and Use	2
Documentation and Special Instructions	2
Personalized License Plate Configuration	3
Vehicle/License Plates not Eligible for Personalization	4
Obscene/Objective Choices for License Plates	4
Complaints	5
Reservation of Personalized License Plates.....	5
Personalized License Plate Order.....	7
Delivery of Personalized License Plates.....	8
Renewal and Transfer of Personalized License Plates	9
Expiration of License Plates.....	9
Replacement License Plate.....	9
Procedure for the Relinquishment and Reissuance of a Personalized License Plate	12
Revision(s) to Procedure.....	12
Exhibit A.....	15
Exhibit B.....	22
Exhibit C.....	23

Legal Authority

[Section 320.0805, Florida Statutes](#), provides the issuance of personalized license plates to the owner or lessee of any motor vehicle except a vehicle, which requires “Apportioned”, “Indefinite”, or dual (two) truck plates.

[Section 320.0805\(4\), Florida Statutes](#), authorizes the department to recall any personalized license plate determined to be obscene or otherwise objectionable after issuance.

[Section 320.0805\(6\), Florida Statutes](#), authorizes a person to order a personalized license plate that has already been assigned when the original owner fails to apply for renewal or re-issuance for one-year following the last year of issuance.

[Section 320.0805\(8\)\(b\)\(1\), Florida Statutes](#), provides the letters or numerals, or combination of both, requested by the applicant must be stamped in large bold letters and numerals, limited to the number of characters based on the specific design of the plate requested by the applicant.

Description and Use

This procedure provides information and instructions to assist employees of the tax collector, license plate agent, and the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) in the issuing of regular and specialty personalized license plates.

Documentation and Special Instructions

- A. Application for personalized license plates must be submitted to a county license plate agency for approval or rejection of license plate choice. County license plate agency employees should carefully screen applications to ensure that obscene or objectionable choices are not processed. Applications may be submitted at any time during the year, however, 45-days (date received by manufacturer, not

date of order) manufacturing time will be required before delivery of the plate. Plates will only be issued for the current registration period, unless application is made during the advanced registration period (3 months preceding the owner's birth month or designated registration period). When application is made during the advanced registration period and full registration tax is paid, the license plate will be issued for the following year expiration.

- B. The license plate agency must verify the customer has registered the vehicle in Florida and the license tax has been collected for the current registration year.
- C. Form [Application for Personalized License Plate HSMV 83043](#), must be completed in detail and filed by the county license plate agency in the event future reference is required. The customer must indicate the type of license plate being ordered and the choice must have the appropriate number of characters for the type of license plate requested. However, when the customer is physically in the office the signed confirmation page may be used in lieu of the form [Application for Personalized License Plate HSMV 83043](#).
- D. Proof of Florida insurance is required. Refer to Procedure [RS-36](#) for additional insurance requirements.
- E. Fees.

Personalized License Plate Configuration

- A. License plates with a center design may have up to 7 characters (with an additional space or hyphen). Left design plates may have up to 5 characters (including a space or hyphen). Some special license plates may be personalized (see Exhibit A) Form [Application for Personalized License Plates HSMV 83043](#), provides information on the combination of letters and numerals that are allowed for issuance as personalized license plates.

- B. When an application is processed in motor vehicle issuance system using the letter “O”, it automatically converts to a 0 (zero). When a request for a personalized license plate contains the letter O, inform the customer that we DO not manufacture license plates with the letter O. We use the number 0 (zero) instead. Only process license plate configurations with the number 0 (zero).
- C. Amateur radio call letters are not authorized as personalized license plates, except for motorcycles. If the call letters plus an additional character is ordered, it does become a personalized license plate. Refer to Procedure [RS-21](#) for additional information.

Vehicle/License Plates not Eligible for Personalization

- A. Vehicles not eligible for personalization:
 - a. Personalized license plates cannot be issued on any vehicle which requires “Apportioned”, “Restricted”, “Wrecker”, or dual (two) truck plates or vehicles required semi-annual registration.
 - b. Personalized license plates for motorcycles are only available as a ‘Florida Graphic,’ or “Motorcycle Specialty” license plate.
- B. See Exhibit C for license plates not eligible for personalization.
- C. Personalized license plates may be issued for trailers.

Obscene/Objective Choices for License Plates

The Inventory Control Unit reviews all personalized license plate orders. Configurations considered obscene or objectionable are withheld from the order and submitted for further review. These configurations are then submitted to management to determine if the configuration should be allowed, rejected, or recalled.

Allowed – if the configuration is allowed, the Inventory Control Unit will place the order and it will be sent to the county that ordered the license plate.

Rejections – if the original request is rejected, a letter and refund check of the fees paid will be sent to the customer. The letter will explain that the order has been canceled and provide instructions to obtain another license plate at the local tax collector office or license plate agency. All appropriate fees will be required.

Recalls – if the request is for a 10-year replacement plate, a letter, a refund check for fees paid, and a regular graphic license plate will be sent to the customer. The letter will explain that the order has been canceled and provide instructions to obtain another license plate at the local county tax collector office or license plate agency. All appropriate fees will be required.

Complaints

Complaints regarding personalized license plates may be sent to:

Division of Motorist Services

License Plate/Registration Review, MS-74

2900 Apalachee Parkway

Tallahassee, FL 32399-0500

Reservation of Personalized License Plates

- A. Enter all applicable information on the Personalized Reservation screen, which must include the customer's explanation of what the personalization means in the "Reserved Plate Explanation" field. If a clerk fails to enter a valid explanation more than 3 times, the department will contact the agency to advise them that we are suspending that user's login until the problem is corrected. The only

exception would be a 10-year license plate replacement that is mailed to the agency. The clerk should enter “Processed by Mail” in the explanation field in lieu of providing a detailed explanation.

The license plate characters must be entered carefully to ensure that the license plate is manufactured correctly. Use spaces where needed to locate the alpha and numeric characters in the appropriate place on the license.

a. Entering Personalization in motor vehicle issuance system.

Although there are ten places in the license plate field in motor vehicle issuance system, only the first eight are applicable for personalized license plates. The law permits a maximum of seven alphanumeric characters on a license plate with a center logo. Spaces or hyphens may be used if a total number of characters does not exceed eight. License plates with a left logo must not exceed five characters including spaces and hyphens. An asterisk prints on the confirmation form and is signed by the customer and the license plate agent. An asterisk also prints on the order sheet which indicates to PRIDE where a space is needed. To find out how a personalized was ordered you must pull the order sheet from the box when the license plates are received from the plant.

If the characters are not printed over the center design (i.e., Panther, Manatee), two spaces must be placed in the center. PRIDE will manufacture all personalized license plates “as seen” on the reservation screen and printed on the personalized license plate order.

See Exhibit D for more information about how to enter the information in motor vehicle issuance system so that the customer receives the plate appearing as expected.

b. Voided transactions

An inquiry should be made on all voided transactions to be sure the transaction did void. If it did not, fax a copy of the voided transaction to Inventory at (850) 617-5145 so the reserved license plate may be deleted from the order.

- B. If an existing personalized license plate configuration in motor vehicle issuance system shows the customer's plate has expired and they have not renewed the plate for a period of one (1) year, a different customer may reserve the same personalized license plate.

Example: the personalized license plate expired April 24, 2022, their personalized configuration may not be reserved for a different customer until after April 24, 2022, as shown in the above example. However, the owner may relinquish their rights to the plate in writing.

Personalized License Plate Order

FLHSMV generates all personalized license plate orders. A minimum of 45 workdays from the date the order is received by PRIDE is required for manufacturing time. At no time should a county license plate agency directly contact the PRIDE license plate plant to check on an order or place a priority order. Such inquiries must be directed to the department.

- A. Reorders for license plates incorrectly manufactured should be made by faxing the following information to Inventory at (850) 617-5145.
- a. A copy of [Application for Personalized License Plate – HSMV 83043](#) which was completed by the customer.
 - b. A copy of the personalized license plate that was manufactured incorrectly, with clear explanation of how the license plate should be ordered.
 - c. A copy of the confirmation form showing the configuration signed by the customer and the license plate agent. Mail-in personalization orders if the personalized license plate order was for a 10-year replacement that was mailed into the license plate agent office (customer would not have been available to sign the confirmation form), include a signed statement by the license plate agent (in lieu of the signed confirmation form).

- d. A copy of the Registration Certificate that is generated after completing the reservation for the personalized license plate.
- B. When a personalized license plate is ordered by the county with the incorrect sheeting for any of the following reasons, the transaction must be processed using plate issue error transaction (a new order will be generated) to charge or adjust the appropriate fees:
 - a. Incorrectly ordered by the county.
 - b. Manufactured incorrectly by PRIDE.
- C. When a personalized license plate is ordered incorrectly for any of the following reasons, the transaction must be processed as a new reservation using “Customer Request” as the reason code to charge the appropriate fees:
 - a. Incorrectly requested by the customer.
 - b. Over 90-days.
 - c. Incorrectly ordered.

Delivery of Personalized License Plates

The personalized license plate is delivered to the county license plate agency for issuance to the customer. When the license plate agency receives the personalized license plate, it should be verified for accuracy. If the license plate is manufactured incorrectly, follow the instructions in section Personalized License Plate Orders of this procedure. When a license plate was used for credit and the new personalized plate is delivered, the registered owner is no longer required to surrender the credit plate to the license plate agency.

Renewal and Transfer of Personalized License Plates

Renewals and transfers may be processed through the county license plate agency.

Expiration of License Plates

License plates will have the same expiration date as the previous license plate.

Replacement License Plate

Applications for replacement license plates may be processed by the county license plate agency.

A. Stolen (not lost):

If a personalized license plate has been stolen, a replacement license plate (different configuration) will be issued at no charge. However, to replace the stolen plate with the same configuration, proof must be provided from a local law enforcement agency that the plate has been removed from the FCIC file. If this cannot be provided, an application for a new choice must be completed or a regular series license plate may be issued.

If the license plate has been removed from the FCIC file, the license plate must be replaced with the reason code "LS" and replacement fees are due.

B. Lost (not stolen):

If a personalized license plate has been lost, a replacement license plate may be issued with the same characters. Replacement fees are required.

C. Defaced or Damaged:

Personalized license plates that are surrendered because they are defaced or damaged may be replaced with a license plate having the same characters. This may be processed in the county license plate agency. Replacement fees are required for a defaced or damaged license plate, unless law enforcement has issued a citation to the customer. If a citation has been issued to the customer a copy of the citation must be submitted along with the defaced or damaged license plate. A temporary plate may be issued for up to 90-days by the county license plate agency as a temporary authorization to use the motor vehicle. If you are replacing the personalized plate, you should reserve the personalized plate first and then issue the 90-day temporary plate as a registration replacement registration.

D. Seized:

Personalized license plates that are seized must be replaced by the customer and fees are due. It does not matter if there was insurance at the time of the suspension, see RS-06 for additional information.

Legal Opinion on Replacement Fee for Seized Plates – if the customer wants to replace the personalized license plate, they must reserve the plate again and purchase a temporary or metal plate until the personalized plate is received.

E. Fees and Documentation:

- a. Form [Application for a Personalized License Plate – HSMV 83043](#), must be completed any time a new choice is made.
- b. Form [Application for Replacement License Plate, Validation Decal or Parking Permit – HSMV 83146](#), accurately completed. Fees include Replacement fee, Decal on Demand fee, Service fee (add Branch fee, if applying through a county branch office), Advanced Replacement fee, Air Pollution Control fee, Emergency Medical Services fee, motor vehicle issuance system fee, and

Reflectorization fee. Refer to the Registration Fees and Flat Taxes Distribution Chart for the applicable fees.

A copy of the current registration certificate.

If applicable, a letter/statement from the local law enforcement agency on their letter or a copy of the citation issued by law enforcement.

- c. If the license plate or decal is a replacement for a stolen license plate or decal, there is no fee when the customer certifies on form [Application for Replacement License Plate, Validation Decal or Parking Permit – HSMV 83146](#), that the stolen item has been reported to a law enforcement agency.

F. Lost-in-transit:

Application for replacement of “lost-in-transit” license plate may be processed in any county license plate agency. Verification may be made in motor vehicle issuance system to ensure that the license plate has been processed and mailed to the customer. If a determination cannot be made, contact the county that processed and mailed the license plate. These replacements may be issued at no charge when applied for within 180 days of the date issued. The following document must be submitted: Form [Application for Replacement License Plate, Validation Decal or Parking Permit – HSMV 83146](#), accurately completed.

Procedure for the Relinquishment and Reissuance of a Personalized License Plate

Relinquishment and re-issuance of a personalized license plate may be processed in the license plate agent office in motor vehicle issuance system. If there is a transfer involving a lease vehicle, see Procedure [RS-53](#). Applicant(s) should be informed of the following:

- A. The owner of the relinquished license plate must surrender the license plate for cancellation. If the new customer wants to use the owner's actual license plate which is being relinquished and surrendered, the owner must furnish a signed statement declaring that they are surrendering the actual license plate for use by the new customer.
- B. The owner of the relinquished license plate must furnish a signed statement relinquishing all their rights to the license plate.
- C. The above statements require signatures but do not require notarization or a perjury clause.
- D. The new customer's vehicle must be titled and registered.
- E. The new customer must complete [Application for Personalized License Plate – HSMV 83043](#), showing the relinquished plate as the only choice. The new customer must furnish proof of Florida insurance. Proof of Florida Insurance is required. Refer to Procedure [RS-36](#) for additional insurance requirements.
- F. The new customer must submit fees, see reverse side of [Application for Personalized License Plate – HSMV 83043](#).

Revision(s) to Procedure

10/2025 Added Specialty Plates; Inter Miami CF, Margaritaville, Protect Biscayne Bay, Protect the Gopher Tortoise.

02/2025 Removed discontinued specialty license plate, Best Buddies; added new specialty license plates.

12/2024 Removed discontinued specialty license plates, A State of Vision, Florida Sherriff's Youth Ranches , Keep Kids Drug Free, Scouting Teaches Values – Boy Scouts, Special Olympics

04/17/2024 Increased the characters for Disabled Veteran license plate. Added d. under A. of section Personalized License Plate Order.

3/1/2024: Removed deauthorized specialty license plates, Hodges University and University of North Florida; updated allowed characters for US Veterans.

07/22/2022: Added Specialty Plates; Alpha Kappa Alpha Sorority, Alpha Phi Alpha Fraternity, Delta Sigma Theta Fraternity, Iota Phi Theta Fraternity, Kappa Alpha Psi Fraternity, Omega Psi Phi Fraternity, Phi Beta Sigma Fraternity, Sigma Gamma Rho Sorority, Zeta Phi Beta Sorority, America the Beautiful, Blue Angels, Coastal Conservation Association, Explore Off Road, Explore Our State Parks, Walt Disney World, Advent Health University ICUF, Ave Maria University ICUF, Beacon College ICUF, Hodges University ICUF, Webber International University ICUF. Added ICUF to Collegiate Specialty Plates; Barry University, Eckerd College, Edward Waters College, Embry-Riddle Aeronautical University, Everglade University, Flagler College, Florida College, Florida Memorial University, Florida Southern College, Jacksonville University, Lynn University, Nova Southeastern University, Palm Beach Atlantic University, Ringling School of Art and Design, Rollins College, Saint Leo University, Southeastern University, Stetson University, University of Tampa, Warner Southern College.

6/09/22: Removed Honorary Consul from Exhibit A.

04/26/22: Relinked forms and procedures within the document.

11/01/19: Updated sections V and VI. Restricted the rejection and recall of personalized license plates. Added links to Statutes and procedures. Removed Tag Type Codes. 0

9/10/18: Deleted Support Soccer license plate and added section XII. D. on Replacement of Seized License plates.

01/09/18: Added headings or clarifying language on page 3-5 and 7-8. Added Exhibit D with screen shots.

07/10/2014 – Revised section III. B. on page 2 and added new plates to Exhibit A.

09/26/2012 -Added new special military license plates to Exhibit A and updated professional sport specialty license plate Exhibit A, page 4.

12/13/2010 – Added specialty license plates to Exhibit A, pages 2 and 3.

10/26/2010 – Changed replacement plate period from 6 years to 10 years on pages 3, 4, add 5, and added various license plates and made name changes to several plates in Exhibit A. Updated information for recalls on page 3.

02/01/2008 – Removed fees and referred to the fees chart. Updated pages 3, 4, and 5 to show 6- year tag. Corrected the number of characters from 5 to 4 on Operations Enduring and Operation Iraqi plates.

04/26/2007 – Added mailing address for the complaints to be sent to on page 3. Added spacing within the procedure which shifted words to different pages.

08/24/2006 – Added Section 320.0805(8)(b)(1) to page one. Added “NOTE” on page 5.

11/02/2005 – Updated fax number for Inventory Control throughout this procedure. Revised insurance requirements on page 2. Updated page 4 to show that if an explanation is not provided more than 3 times by the same clerk, their logon will be suspended by the department. Updated Exhibit A with the Operation Enduring Freedom and Operation Iraqi Freedom plates.

Exhibit A

The following license plates can be personalized in motor vehicle issuance system. The number of characters that appear on the plate cannot exceed the number shown below. In motor vehicle issuance system you have a license plate inventory code and the characters.

Special License Plates:

License Type	Number of Characters	Inventory Code
Air Force Combat Action Medal	5	AAP
Air Force Cross	4	AOP
Army of Occupation	5	OVP
Bronze Star	5	BZP
Combat Action Badge	4	CJP
Combat Action Ribbon	5	CNP
Combat Infantry Badge	4	CBP
Combat Medical Badge	5	BMP
Custom Vehicle	5	CUP
Disabled Veteran Wheelchair	5	DWP
Disabled Veteran	7	DVP
Disabled Veteran Motorcycle	4	DMP
Distinguished Flying Cross	5	DIP
Distinguished Service Cross	4	DSP
Ex-Pow	5	EXP
Gold Star	4	GFP
Korean Conflict Veteran	4	KCP
Medal of Honor (DMS only)	5	MEP
Motorcycle Wheelchair	5	MWP
National Guard	5	NGP
Navy Cross	4	VCP

License Type	Number of Characters	Inventory Code
Navy Submariner	5	NDP
Operation Desert Shield	4	OSP
Operation Desert Storm	4	ODP
Operation Enduring Freedom	4	EFP
Operation Iraqi Freedom	4	IFP
Paralyzed Veterans of America	6	PVP
Pearl Harbor Survivor	5	PEP
Purple Heart Medal	5	PHP
Purple Heart motorcycle	5	GCP
Silver Star	4	VSP
Street Rod	5	SRP
US Reserve	5	UVP

Specialty License Plates:

License Type	Number of Characters	Inventory Code
Agriculture	7	AGP
Agriculture Education	5	AEP
Alpha Kappa Alpha Sorority	7	AKP
Alpha Kappa Alpha Fraternity	7	APP
America the Beautiful	5	ABP
American Legion	5	ALP
Animal Friend	5	ANP
Aquaculture	7	QCP
Big Brothers Big Sisters	5	BRP
Blue Angels	5	BAP
Blue Angels motorcycle	6	RBP
Bonefish & Tarpon Trust	5	B4R
Challenger/Columbia	5	CLP

License Type	Number of Characters	Inventory Code
Choose Life	5	CSP
Conserve Wildlife	5	CWP
Coastal Conservation Association	7	COP
Delta Sigma Theta Fraternity	7	DTP
Discover Florida's Horses	5	HFP
Discover Florida's Oceans	5	DFP
Ducks Unlimited	5	DXP
End Breast Cancer	5	CRP
Endless Summer	5	ESP
Everglades River of Grass	5	ERP
Explore Off Road	5	EOP
Explore Our State Parks	7	P1P
Fallen Law Enforcement Officers	5	OFP
Family First	7	FJP
Family Values	7	FUP
Fish Florida	5	FVP
Florida Sheriff's Association	5	SKP
Florida Stands with Israel	5	F7P
Fraternal Order of Police	5	ORP
Freemasonry	5	FQP
Gadsden Flag	5	GAP
Golf Capital of the World	7	GOP
Helping Sea Turtles Survive	7	STP
Horse Country	5	HRP
Hospice Every Day Is a Gift	5	HOP
Imagine	7	IMP
Indian River Lagoon	5	INP
In God We Trust	5	IGP
Iota Phi Theta Fraternity	7	IPP

License Type	Number of Characters	Inventory Code
Invest in Children	7	CHP
Kappa Alpha Psi Fraternity	7	KAP
K9s United	5	K9P
Largemouth Bass (Go Fishing)	5	LBP
Lauren's Kids	5	LKP
Live the Dream	7	LDP
<u>Margaritaville</u>	<u>5</u>	<u>B6P</u>
Motorcycle Specialty	6	MYP
Omega Psi Phi Fraternity	7	OGP
Phi Beta Sigma Fraternity	7	PGP
Play Tennis	5	TBP
Police Athletic League	5	AHP
<u>Protect Biscayne Bay</u>	<u>5</u>	<u>BIP</u>
Protect Florida Springs	7	PFP
Protect Florida Whales	5	WHP
Protect Our Oceans	5	PNP
Protect Our Reefs	5	POP
Protect Marine Wildlife	5	PIP
<u>Protect the Gopher Tortoise</u>	<u>5</u>	<u>LXP</u>
Protect the Panther	5	VLP
Protect Wild Dolphins	5	PWP
Salutes Firefighters	5	SFP
Salutes Veterans	5	VTP
Save Our Seas	5	SZP
Save the Manatee	7	MTP
Save Wild Florida	5	FBP
Share the Road	5	SAP
Sigma Gamma Rho Sorority	7	S1P
State of the Arts	7	ARP

License Type	Number of Characters	Inventory Code
State Wildflower	7	FFP
Stop Child Abuse	5	CAP
Stop Heart Disease	7	SDP
Support Autism	5	ASP
Support Education	7	EDP
Support Home Ownership for All	5	HAP
Support Law Enforcement	5	PBP
Support Our Troops	5	TSP
Tampa Bay Estuary	5	TAP
Trees Are Cool	5	TCP
United We Stand	7	WEP
U. S. Air Force	5	AFP
U. S. Army	5	AYP
U. S. Coast Guard	5	GUP
U. S. Marine	5	UAP
U. S. Navy	5	NAP
U.S. Olympic Spirit	5	SOP
U.S. Paratroopers* specific requirements needed	5	UPP
Visit Our Lights	5	LHP
Walt Disney World	5	WDR
Wildlife Foundation of Florida	5	WLP
Zeta Phi Beta Sorority	7	ZEP

Professional Sports:

License Type	Number of Characters	Inventory Code
Florida Panthers	5	PTP
Jacksonville Jaguars	5	JJP

<u>Inter Miami CF</u>	<u>5</u>	<u>DER</u>
Miami Dolphins	5	MDP
Miami Heat	5	MHP
Miami Marlins	5	MAP
NASCAR	5	NZP
Orlando City Soccer	7	OLR
Orlando Magic	5	OMP
Tampa Bay Buccaneers	5	BBP
Tampa Bay Lighting	5	TBP
Tampa Bay Rays	5	DRP

Collegiate:

License Type	Number of Characters	Inventory Code
Advent Health University ICUF	5	ADP
Ave Marie University ICUF	5	AVP
Barry University ICUF	5	BUP
Beacon College ICUF	5	B0P
Bethune Cookman University	5	B3P
Eckerd College ICUF	5	EKP
Edward Waters College ICUF	5	EBP
Embry Riddle Aeronautical University ICUF	5	EMP
Everglades University ICUF	5	EGP
Flagler College ICUF	5	F0P
Florida Atlantic University	5	FAP
Florida A & M University	5	FMP
Florida College ICUF	5	F8P
Florida Gulf Coast University	5	FGP
Florida Institute of Technology ICUF	5	F2P
Florida International University	5	FIP

License Type	Number of Characters	Inventory Code
Florida Memorial University ICUF	5	F3P
Florida Southern University ICUF	5	FP
Florida State University	5	FSP
Jacksonville University ICUF	5	JAP
Keiser University ICUF	5	KEP
Lynn University ICUF	5	LYP
Nova Southeastern University ICUF	5	NOP
New College of Florida	5	NWP
Palm Beach Atlantic University ICUF	5	PDP
Ringling School of Art and Design ICUF	5	RAP
Rollins College ICUF	5	R0P
Saint Leo University ICUF	5	S0P
Saint Thomas University ICUF	5	S2P
Southeastern University ICUF	5	S4P
Stetson University ICUF	5	S3P
University of Central Florida	5	UCP
University of Florida	5	UFP
University of Georgia	5	UGP
University of Miami	5	UMP
University of North Florida	5	UNP
University of South Florida	5	USP
University of Tampa ICUF	5	U0P
University of West Florida	5	UWP
Warner Southern College ICUF	5	WUP
Webber International University ICUF	5	WIP

Exhibit B

Only license plate inventory codes that end with a letter “P” can be personalized. You must remember some vehicles and/or license plates do not qualify for personalization.

A current list of the license plates that are not eligible for personalization:

(AQR) Antique	(PSR) Permanent Semi-trailer license plates
(ATR) Indefinite license plates	(RSR) Restricted license plates
(AUP) Authenticated (personalized fees are due; however, customer must furnish the license plate to be authenticated. See Procedure RS-25	Any amateur radio license plate (except a plate for a motorcycle or a plate that includes the call letters plus an additional character)
(CDR, EMS, FRE, PRO) Front End License plates	(RTR) Regular Wrecker license plates
(COR) Collectable license plates	(RUR) GVW Wrecker license plates
(DCR, DLR) Any dealer license plate	(SIR) Seminole Indians license plates
(FLR) Fleet license plates	(TEM) Temporary license plates
(FOR) Foreign ORG license plates	(TEP) Temporary Employed
(HCR) Horseless Carriage license plate	(TPR) Transporter
(HMR) Horseless Carriage Motorcycle license plate	(TUR) Trucks with 2 license plates
(MIR) Miccosukee Indians license plates	(XSR) X-Series license plates
(MLR) Manufacturer license plates	Any IRP license plates
(MMR) Motorcycle Manufacturer license plates	Any permanent license plate (Yellow)
(MQR) Antique Motorcycle	

Examples of vehicles that do not qualify for personalized license plates are vehicles which require a specific license plate such as wreckers, tools or vehicles owned by a branch of government, etc. If an inventory code (example: AQR antique) does not qualify for personalization, but the vehicle does qualify for a personalized license plate, the personalized license plate may be issued. Example: An “Antique” license plate cannot be personalized; however, vehicles that are 30 years old may have a personalized license plate.

Exhibit C

For plates with center design, and customer desires wording to cover the design, enter asterisks Before and after the personalization.



DECEMBER 14, 2017
SAMPLE, SAMPLE TEST

RE: A RESERVATION HAS BEEN MADE FOR THE ABOVE PLATE

LICENSE PLATE NUMBER **TEST**

PLATE CODE TYPE IMP

PLATE CODE DESC IMAGINE

PLATE EXPLANATION TEST

PLEASE VERIFY THE ABOVE INFORMATION AND SIGN BELOW

CUSTOMER: _____ DATE: _____

AGENT: _____ DATE: _____

USER5

For plates with center design, and customer does not want wording to cover the design, enter asterisk(s) in middle of the personalization.



DECEMBER 14, 2017
SAMPLE, SAMPLE DO

RE: A RESERVATION HAS BEEN MADE FOR THE ABOVE PLATE

LICENSE PLATE NUMBER TES**TER

PLATE CODE TYPE STP

PLATE CODE DESC HELPING SEA TURTLES SURVIVE

PLATE EXPLANATION TEST

PLEASE VERIFY THE ABOVE INFORMATION AND SIGN BELOW

CUSTOMER: _____ DATE: _____

AGENT: _____ DATE: _____

USER5

For plates with a left design, and customer desires extra space before wording, enter one Asterisk before personalization.



DECEMBER 14, 2017
SAMPLE, SAMPLE DO

RE: A RESERVATION HAS BEEN MADE FOR THE ABOVE PLATE

LICENSE PLATE NUMBER *TEST

PLATE CODE TYPE ESP

PLATE CODE DESC ENDLESS SUMMER

PLATE EXPLANATION TEST

PLEASE VERIFY THE ABOVE INFORMATION AND SIGN BELOW

CUSTOMER: _____ DATE: _____

AGENT: _____ DATE: _____

USERS

For plates with a left design, and customer desires extra space after wording, enter one asterisk after personalization.



DECEMBER 14, 2017
SAMPLE, SAMPLE DO

RE: A RESERVATION HAS BEEN MADE FOR THE ABOVE PLATE

LICENSE PLATE NUMBER TEST*

PLATE CODE TYPE AAP

PLATE CODE DESC AIR FORCE COMBAT ACTION MDL P

PLATE EXPLANATION TEST

PLEASE VERIFY THE ABOVE INFORMATION AND SIGN BELOW

CUSTOMER: _____ DATE: _____

AGENT: _____ DATE: _____

USERS